

# WV MU *Tennessee*



## 2009-2010 Planning & Evaluation Tool

Association Edition

# Instructions

This resource has been developed as a tool for annual planning and evaluation. It can help to measure progress. The Tennessee WMU web page can also serve as a tool for associations. The website address is [www.tnwmu.org](http://www.tnwmu.org).

This form is designed to use as a reference tool in the association throughout the WMU church year – September 1, 2009 – August 31, 2010. As you prepare for the new year in associational WMU, please read through the entire document. Consider the following as you plan:

- Note items ordinarily included in annual planning. Evaluate for effectiveness. Choose with your team which items to continue or initiate and make plans accordingly;
- Highlight actions where special attention is needed;
- Begin something new. Consider including opportunities such as a ministry project, mission trip, or special event that you have not included before.

Four objectives guide the work of WMU in the association.

WMU in the association:

- (1) nurtures a missions environment in the church and the association
- (2) provides and participates in associational missions activities and projects
- (3) equips churches to provide missions awareness and involvement
- (4) develops and strengthens WMU in all congregations.

For your association to be recognized for its work by Tennessee WMU, please complete the report form provided on the inside back page. All of the information must be completed on the form.

**This request for recognition must be mailed to TN WMU by September 30, 2010.**

# Tennessee Woman's Missionary Union Planning & Evaluation Tool for Associations 2009-2010

The following four categories meet the basic requirements for having WMU in the association.  
Please check each activity the Associational WMU Leadership Team has completed during the year.

I. WMU in the association nurtures a missions environment in the churches and the association by:

Check If Completed	
_____	Providing increased awareness in churches about where to find missions resources
_____	Making the following resources available at the association office as budget allows:
_____	How to Involve Churches in Associational Missions
_____	WMU Leadership Team Resource Team Kit Associational Edition
_____	<i>Missions Leader</i> (Associational Edition)
_____	Current <i>WMU Yearbook</i>
_____	<i>How to Involve Your Church in Missions</i>
_____	Current copy of each age-level magazine
_____	Age-level leaders Resource Kits
_____	Helping new church WMU leaders to order materials, resources
_____	Developing an associational WMU missions information resource center
_____	Encouraging churches to adopt a missionary, MK, retired missionary, or missionary parents
_____	Encouraging churches to provide missionary housing
_____	Inviting missionaries to speak at associational WMU meetings
_____	Providing associational WMU communication tool (newsletter or e-newsletter)
_____	Encouraging all church WMU directors to send in their list of WMU leaders to the state office so each leader can receive the TN WMU newsletter, <i>The LINK</i> in the <i>Baptist &amp; Reflector</i>
_____	Providing TN WMU with a current list of associational WMU leadership team so they can receive <i>HeartBeat</i> , the TN WMU newsletter for associational leaders
_____	Assisting with On-Mission Celebration (usually conducted once every 5 years)
_____	Promoting church participation in missions projects (association, state, national, international)
_____	Encouraging churches to provide a study on Biblical basis of missions
_____	Helping Director of Missions or Moderator plan and conduct Associational Missions Week
_____	Informing church leaders how missions work and personnel are funded
_____	Praying for missionaries using the Prayer Calendar in associational WMU meetings
_____	Encouraging churches, groups and families to participate in TN Sole Mates.
_____	Consulting with church missions leaders to encourage and assist as needed
_____	Referring church missions leaders to online resources
_____	Other avenues of nurturing a missions environment in the association we have done this year:



IV. WMU in the association develops and strengthens WMU in all congregations by:

Check If Completed	
<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Developing WMU in all congregations by:</p> <ul style="list-style-type: none"> <li>• Providing training for WMU officers and age-level leaders annually</li> <li>• Providing customized or specialized training for churches as requested</li> <li>• Providing training for specific ministries (CWJC, literacy, ethnic)</li> <li>• Helping leaders understand how to customize missions education for the church</li> <li>• Involving people from churches without WMU in participating in associational WMU activities</li> <li>• Linking two or more churches to provide missions education together</li> <li>• Encouraging individuals to be involved by using resources such as MyMission - the approach to reach younger women (<a href="http://www.mymissionfulfilled.com">www.mymissionfulfilled.com</a>), Missions Interchange – the approach to reach collegiate women (<a href="http://www.missionsinterchange.com">www.missionsinterchange.com</a>), MissionsQuest, WorldVentures, and Special Assignments</li> <li>• Consulting with pastors and key leaders to explore possibilities of beginning new WMU organizations</li> <li>• Contacting former leaders with inactive organizations to initiate consultation</li> <li>• Involving a TN WMU Connector in consulting with a church without WMU</li> </ul>
<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Strengthening existing WMU organizations by:</p> <ul style="list-style-type: none"> <li>• Helping WMU leaders identify and develop potential leaders</li> <li>• Helping experienced WMU leaders mentor new leaders</li> <li>• Working with WMU leaders to identify areas where they can grow</li> <li>• Recognizing churches that experience missions growth</li> <li>• Equipping WMU leaders in churches to be missions advocates</li> </ul>
<p>_____</p>	<p>Providing association age-level organizations for people whose churches do not have them</p>

V. WMU in the association carries out responsibilities by:

Check If Completed	
<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Developing and maintaining a strong associational leadership team by:</p> <ul style="list-style-type: none"> <li>• Following leadership selection process (Leadership Selection Team chosen annually)</li> <li>• Nominating leaders annually by Leadership Selection Team</li> <li>• Electing annually Associational WMU Leadership Team by church WMU leaders</li> <li>• Electing annually Associational WMU Director by general association</li> </ul>
<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Associational WMU Director leads WMU in the association by:</p> <ul style="list-style-type: none"> <li>• Identifying objectives, setting goals, and implementing action plans to fulfill the strategic principles of associational WMU work</li> <li>• Coordinating WMU work in the association</li> <li>• Developing, enlisting, and training associational WMU leaders and training church WMU leaders</li> <li>• Participating as a member of the TN WMU Executive Board</li> <li>• Working with regional Promotion Director and other associational WMU Directors to plan WMU work in the region or assigned cluster of associations</li> </ul>

VI. WMU in the association keeps accurate records and makes reports regularly by:

Check If Completed	
<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Contacting church WMU leaders regarding membership and involvement</p> <p>Verifying membership numbers reported by churches annually on Annual Church Profile</p> <p>Contacting churches that do not send ACP reports</p> <p>Providing accurate records and reports annually to:</p> <ul style="list-style-type: none"> <li>• Association office</li> <li>• Tennessee WMU, P.O. Box 728, Brentwood, TN 37024-0728, <a href="http://www.tnwmu.org">www.tnwmu.org</a></li> </ul>

VII. WMU in the association develops healthy relationships by:

Check If Completed	
<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Consulting with Director of Missions on a regular basis</p> <p>Serving as missions resource for all churches in the association</p> <p>Communicating regularly with church WMU leaders</p> <p>Supporting the overall work of the association</p> <p>Staying informed about missions and ministries locally and globally</p> <p>Being available to assist church and associational leaders</p> <p>Networking with other leaders in the association and cooperating to accomplish plans</p> <p>Attending organizational meetings of the general association</p>

VIII. WMU in the association conducts planning by:

Check If Completed	
<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Developing an annual budget, according to association policy and procedure</p> <p>Coordinating according to association procedures for:</p> <ul style="list-style-type: none"> <li>• Annual calendar</li> <li>• Reserving facilities/locations</li> <li>• Coordinating of plans with other associational program leaders</li> <li>• Maintaining accurate records</li> </ul> <p>Meeting annually as an associational WMU leadership team to plan using current <i>WMU Yearbook</i></p> <p>Meeting regularly as an associational WMU leadership team to plan using quarterly <i>Missions Leader</i>, Associational Edition, and resources provided by Tennessee WMU</p>

IX. WMU in the association is involved in the TN WMU Missions Growth Plan, "Step Up 2010", by:

Check If Completed	
<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Celebrate growth of WMU in your association</p> <p>Enlisting an Associational WMU Missions Growth Consultant</p> <p>Analyzing WMU membership in the churches in the association</p> <p>Identifying churches without WMU</p> <p>Developing plan to contact all churches without WMU</p> <p>Contacting all churches in the association to discuss:</p> <ul style="list-style-type: none"> <li>• Starting new units in churches that have WMU organizations</li> <li>• Starting WMU in churches where it does not currently exist</li> </ul> <p>Working with TN WMU Connector to assist churches without WMU to begin new work</p> <p>Providing training on how to enlist new members for church WMU and age-level leaders</p> <p>Enlisting a Pastor Consultant who contacts pastors in the association on a regular basis to promote WMU</p>

## Recognition

If your association would like to receive recognition, seventy of the one hundred five actions must be completed. At least one activity must be accomplished from five categories (out of nine listed). As each action is completed, check the box provided next to the category. To achieve recognition by Tennessee WMU, please complete the report form provided below.

All of the information must be completed on the form. **This request for recognition must be mailed to TN WMU office between September 1-30, 2010.** It will not be accepted after this date. Please complete the form and cut on the broken line and return to: Tennessee WMU, PO Box 728, Brentwood, TN 37024-0728 or fax to 615-301-0634.

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We have achieved the total number of activities in each category listed below from September 1, 2009 – August 31, 2010:

Category	Action	Number Possible	Number Completed
I.	WMU in the association nurtures a missions environment in the churches and the association	26	
II.	WMU in the association provides and participates in associational missions activities and projects	10	
III.	WMU in the association equips churches to provide missions awareness and involvement	14	
IV.	WMU in the association develops and strengthens WMU in all congregations	16	
V.	WMU in the association carries out responsibilities	9	
VI.	WMU in the association keeps accurate records and makes reports regularly	5	
VII.	WMU in the association develops healthy relationships	8	
VIII.	WMU in the association conducts planning	7	
IX.	WMU in the association is involved in the TN WMU Missions Growth Plan, "Step Up 2010"	10	

**Total Completed** \_\_\_\_\_

Name of Association \_\_\_\_\_

WMU Director \_\_\_\_\_

WMU Director's Address \_\_\_\_\_  
Street
City
State
Zip

WMU Director's Phone (Day) (\_\_\_\_) \_\_\_\_\_ (Evening) (\_\_\_\_) \_\_\_\_\_

E-Mail \_\_\_\_\_

Mailing Address of Association:

\_\_\_\_\_  
 Street

\_\_\_\_\_  
 City                      State                      Zip

\_\_\_\_\_  
 Area Code      Phone Number

\_\_\_\_\_  
 Director of Missions

\_\_\_\_\_  
 Association E-Mail Address

This resource is made possible through the Cooperative Program.

Tennessee Woman's Missionary Union,  
Auxiliary to Tennessee Baptist Convention

Tammy Saffel, President  
Candy Phillips, Executive Director-Treasurer

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