



Outreach and Ministry Checklist

- Make sure all prospects from VBS and summer camp have been called or visited.
- Connect all prospects to a Sunday School class for continual follow-up.
- Plan to offer a new Christian's class for kids from VBS and camp that accepted Christ or showed an interest in knowing more about becoming a Christian.
- Have a discipling plan in place for campers who made decisions at VBS or camp.
- If those who indicated a desire to become a Christian were visiting from another church, send a letter to those churches so follow-up can still be done.
- Plan a fall kickoff event around the summer VBS theme as a way of continuing the excitement of VBS.
- Host a post camp party/get together. Share pictures, sing camp songs, eat smores and offer an opportunity for camp testimonies.
- Have a planning meeting to set 2012 VBS and Camp dates, brainstorming promotion ideas and leadership/sponsor recruitment strategies.
- Provide all leaders with copies of their new membership lists, including addresses, phone numbers, birthdays, email addresses, and names of parents or guardians.
- Assign every member and prospect to a leader for ministry and outreach.
- Encourage leaders to contact the parents of every class member before the first session to verify information and to let parents know who the child's new teachers will be. Thank parents for entrusting their children to the leader's care and share any information parents may need.
- Plan and conduct a class fellowship the week prior to promotion or during the first 2 weeks with a new class, to allow all members and prospects to get to know one another.
- Develop a plan for enlisting children to participate in your special missions offerings such as Lottie Moon, Annie Armstrong, and Golden Offerings.